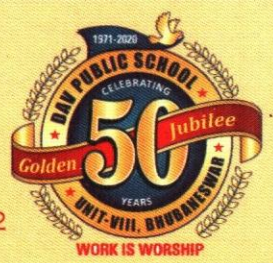




DAV PUBLIC SCHOOL

UNIT - VIII, BHUBANESWAR, ODISHA

AFFILIATED TO CBSE, NEW DELHI, AFFILIATION No. 1530006, SCHOOL No. 15342



Ref. No. DAV(UNIT-VIII)/ 1153 /2021

Date : 23/08/2021

NOTICE

Class XII students of batch (2020-2021) are hereby informed to collect the Transfer Certificate and Conduct Certificate from the reception counter of the school w.e.f 31.08.2021 upon submission of net generated mark statement of AISSCE-2021.

Library books retained, if any, have to be returned before applying for Transfer Certificate and Conduct Certificates. Pending dues of School Fee, if any, up to 31.03.2021 should also be cleared.

The documents can be collected on all working days between 10 am to 1 pm from 31.08.2021 onwards.

Further students can also apply for refund of Security Deposit (paid at the time of admission) in the prescribed proforma uploaded in the school website.



(Ipsita Das)
PRINCIPAL

Copy to: School Website / School Notice Board / Class XI-XII Supervisor/
Account Section/ Reception Counter.

DAV PUBLIC SCHOOL, UNIT-VIII, BHUBANESWAR
APPLICATION FOR REFUND OF SECURITY DEPOSIT/EXCESS FEE
CLASS : XII SESSION : 2020-2021

PART-I

To
The Principal
DAV Public School, Unit-VIII, Bhubaneswar

Dt: __ / __ / 2021

Sub: Refund of Security money and Excess fee if any.

Madam,

Inviting reference on the subject cited above, I would like to request you to refund the security money and excess fee (if any) deposited in your school. Payment may be transferred to my following bank account (Enclosed photocopy of cancelled cheque / Bank passbook)

Name of the Student : _____

Enrollment Number : _____

Bank Details

I. Name of the Account Holder : _____

II. Bank Account Number : _____

III. IFS Code : _____

IV. Name of the bank and address : _____

Yours faithfully

Signature of the Applicant : _____

Father's Name as per TC : _____

Mother's Name as per TC : _____

Contact Number : _____

PART- II

(FOR OFFICE USE)

Security Amount Rs :

Excess Fee Rs :

Cheque No. Dated.

Issued in favour of

Receiver's Signature with date

Name