

DAV PUBLIC SCHOOL, UNIT-VIII, BHUBANESWAR-12

NOTICE

DAV (UNIT-VIII)/1644(A)/2019

Date: 05/08/2019

This is for information of all parents that pursuant to the recommendations of the Fee Structure Committee and orders passed by the Hon'ble Supreme Court in Civil No. 4556 of 2014, the school is going to select the representatives of each class from LKG to XII for constitution of the **Parent Teachers Co-ordination Committee (PTCC) for the session 2019-20**. The Parent Teachers Co-ordination Committee (PTCC) will consist of 14 parents' representatives from class LKG to XII and 7 teachers' representatives. The parents' representatives will be selected out of the nominations received for the purpose. The term of the PTCC will be for one year or till the next PTCC is constituted whichever is earlier. Out of the 14 parents' representatives, 7 members will be ladies (Mothers of the students). For Classes **LKG, I, III, V, VII, IX & XI fathers of the students can file their nomination**, whereas for Classes **UKG, II, IV, VI, VIII, X & XII mothers of the students can file nomination**.

Interested parents are requested to submit their nomination form to be the parents' representative of a particular class in the PTCC as per the prescribed proforma given below. **The nomination form should be submitted in a sealed envelope to the respective class teachers on or before 08/08/2019 by 01.30 PM**. The parents those who have already been selected as PTCC members in any academic session should not submit their nominations for the subsequent academic sessions as the policy of DAVCMC, New Delhi to involve more number of parents in the school activities to have their expertise suggestions for the betterment of the DAV system. The same rule is also applicable to the teacher members of PTCC.

If more numbers of parents file nominations in a particular class, the selection of one representative will be done by draw of lots from among the nominations received for that particular class.

Please ensure to submit the enclosed proforma by 08/08/2019 without fail.

With greater commitment and dedication to discharge our duties, we look forward to the whole hearted cooperation of the parents in the larger interest of the students' community.

(Signature)
05/08/19

**(Ipsita Das)
PRINCIPAL**

N.B.: Please see overleaf for the duties & responsibilities of PTCC Members

.....✂.....✂.....✂..... to be detached from here & sent back to the respective class teacher✂.....✂.....✂.....

**DAV PUBLIC SCHOOL, UNIT-VIII, BHUBANESWAR-12
NOMINATION FORM FOR PTCC 2019-20
(For LKG, I, III, V, VII, IX & XI)**

1. Willingness to be a member of PTCC Yes No (Put ✓ mark)

2. Name of Father :

3. Name of Mother :

4. Name of Student :

5. Details of Student : Enrolment. No.Class.....Section Roll. No.

❖ Point No. 1 to 5 are mandatory. Point No. 6 to 10 are required to be filled up only if Point 1 is marked **Yes**.

6. Year of Admission into the School :

7. Present Occupation :

8. Present Postal Address :

9. Contact No: 10. E-Mail Id :

Paste a passport size photograph in case you give your willingness.

DECLARATION

I, Sri hereby declare that the information furnished above are true to the best of my knowledge. In the event of my selection to the PTCC, I shall extend my constructive suggestion & work for the all round development of the school.

Full Signature of Parent

Date

DUTIES AND RESPONSIBILITIES OF PTCC MEMBERS

1. Membership of PTCC is for one year or till the next PTCC is constituted.
2. Each member is required to attend the PTCC meetings as and when called for. Generally there will be 3/4 meetings in a year to discuss academic issues and budget discussions & More specifically the problems of students and staff.
3. No TADA is admissible for attending such meetings.
4. Each member is representative of a particular class and his/her name & address shall be given in school website for information of parents.
5. The members are required to present the general issues of the particular class for which he/she is representing for discussion in the meeting. Personal issues should not be placed in PTCC meetings.
6. The school expects constructive suggestions from the members for all round development of the school.