

DAV PUBLIC SCHOOL, UNIT-VIII, BHUBANESWAR-12

Ref.No.-DAV(UNIT-VIII)/2448/2018

Date: 01/11/2018

NOTICE

Parents are requested to clear the outstanding school dues online. Printed fee challans will not be issued by the school anymore. In case of any difficulties, parents are advised to get in touch with the school office.

If already paid, please ignore this notice.

Steps to be followed for online payment of fee

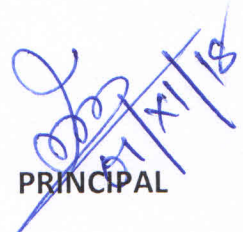
1. Open school website www.davunit8.org (Please use Google Chrome/Mozilla Firefox)
2. Click on Online fee payment or Parent Login. (Please don't click on User Login, i.e. Student/Parent login)
3. Give User ID & Password. (Login ID is same as student enrolment number) and click on Login button.

Note: To regenerate password click on forgot password option and give

- School Number/Enrolment Number
- Class
- Registered mobile number

and click on submit. Your new password will be sent to your registered mobile number. Otherwise you can collect or reset new password from the Office (Accounts Section).

4. Click on Online Fee Payment.
5. Verify the payment and Click on Pay Online.
6. Select the Payment Gateway of your choice. (HDFC Bank payment gateway/Axis Bank payment gateway)
7. Choose the mode of payment (Debit Card/Credit Card/ Internet Banking) and pay accordingly.
8. After successful payment download and print e-receipt for your future reference or verify the fee abstract.
9. In case your amount debited from your account but receipt is not generated or transaction failed, Please wait for 4 to 5 days after that your fee abstract will be updated automatically. If not then please contact school office (Accounts Section) or send an email at acctsdavunit8@gmail.com


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