

**Dear Parents***Greetings!*

We express our sincere gratitude to you for your invaluable support and cooperation for successful completion of the session 2025-26.

As its time to start the new session 2026-27 very soon, we would like to draw your kind attention to the following points:

**➤ Commencement of New Session:**

- **Std. X and Std. XII** - **23.03.2026** (Monday) 07:30 am to 01:40 pm
- **Std. III to Std. IX** - **02.04.2026** (Thursday)
- **Std. UKG to Std. II** - **06.04.2026** (Monday)
- **Nursery & LKG** - **09.04.2026** (Thursday)

(Exact Time Window of regular Classes except Std. X & XII shall be intimated in due course)

➤ **The Fee Structure for the session 2026-27** as decided by the Management has already been uploaded in the School Website (Notice Board). The Online Fee Payment Portal shall be made live accordingly w.e.f. 08.04.2026. Please ensure the payment of quarterly fees within the stipulated time so as to avoid any late fine.

**➤ Application for Issue of Transfer Certificate:**

Parents interested to collect TC of their wards may apply in the prescribed format available in the reception counter on or before 26.03.2026 and TC should be collected before 31.03.2026 positively after clearing all pending dues. School fee and other fees (if any) shall be chargeable if not applied within the due date.

**➤ School Uniform:**

With reference to our earlier notice No. 198 dated 21.01.2026, regarding New DAV School Uniform, you are requested NOT to purchase the old uniform and wait till further notification from school. Till then the students can attend the school with existing uniform.

**➤ Details of Book Sale:**

1. **Parents are under no obligation to purchase the books and notebooks from the school.**
2. **Issue of Books & Notebooks is subject to clearance of all pending school dues and promotion to the next higher class.**
3. Parents are requested to adhere to the exact time window as specified below so as to minimise crowd and noise in lieu of the on-going CBSE Examination & Evaluation Work on the school campus.
4. **Carry bags will be provided by the school on the date of book sale.**
5. Amount for purchase of Books and Notebooks mentioned in the Book List should be paid through the Online Fee Payment Portal under "**BOOK & COPY FEE 2026-27**" in the School Website, Academic Log in. Please note, Student's Enrollment Number is the USER ID & Date of Birth is the PASSWORD.
6. A printed copy of the **ONLINE PAYMENT RECEIPT** should be submitted at the Book Sale counter of the respective rooms while collecting the same on the scheduled dates.
7. Parents who wish to make the payment through Demand Draft may prepare the DD in favour of "**DAV PUBLIC SCHOOL, UNIT-VIII**" payable at **Bhubaneswar** and mention the Student's Name, Class, Section, Enrolment Number and Mobile Number at the backside of the DD.
8. **For Optional books of Std. IX to XII (subject to its availability)**, the cash payment has to be made on the spot on the scheduled date and timing at the Book Sale Counters.
9. Parents have to collect the books and notebooks from the designated Classrooms and then Optional books on payment of cash to the teachers concerned at Book Sale Counter.
10. We would appreciate a patient waiting of the parents till their turn comes for the collection of Books or person ahead of them completes his/her transaction.
11. After receipt of the books/notebooks, please verify the details against the receipt issued for the purpose. Discrepancy, if any found, should be brought to the notice of the teacher immediately. It would be highly appreciated if students are not sent alone for collection of books.

**(Contd. on Pg.2)**

➤ **Schedule of Book Sale :**

Class Session : 2026-27	Date of Book Sale for New Session	Gate No. to be used	Roll Nos.	Time Window			
				Sections - A, B, C		Sections - D, E, F	
X	20.03.2026 (Fri)	2 & 3	1 – 15	07:30 am – 08:30 am			
			16 – 30	09:00 am – 10:00 am			
			31 onwards	10:30 am – 11:30 am			
XII	20.03.2026 (Fri)	2 & 3	1 – 15	Sections A, C, E, F & H	07:30 am – 08:30 am	Sections B, D, G, I & J	12:30 pm – 01:30 pm
			16 – 30		09:00 am – 10:00 am		02:00 pm – 03:00 pm
			31 onwards		10:30 am – 11:30 am		03:30 pm – 04:30 pm
IV, V & VI	26.03.2026 (Thu)	2 & 3	1 – 10	07:30 am – 08:30 am			
			11 – 20	09:00 am – 10:00 am			
			21 – 30	10:30 am – 11:30 am			
			31 – 40	12:00 Noon – 01:00 pm			
			41 & above	01:15 pm – 01:30 pm			
UKG to Std. III	30.03.2026 (Mon)	2 & 3	1 – 12	07:30 am – 08:30 am			
			13 – 24	09:00 am – 10:00 am			
			25 – 36	10:30 am – 11:30 am			
			37 onwards	12:00 Noon – 01:00 pm			
VII, VIII & IX	31.03.2026 (Tue)	2 & 3	1 – 10	07:30 am – 08:30 am			
			11 – 20	09:00 am – 10:00 am			
			21 – 30	10:30 am – 11:30 am			
			31 – 40	12:00 Noon – 01:00 pm			
			41 & above	01:15 pm – 01:30 pm			

➤ **School Transport Facility :**

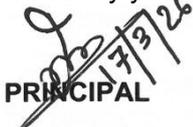
1. **The Annual Transport fee has been decided by the Management @ ₹17,710/- per student per annum for the session 2026-27.**
2. School transport facility for the students of **Std. I to XII** shall be operational from 06.04.2026 onwards. Details regarding the bus routes and stoppages are available in the school website. The students availing bus service during the session 2025-26 shall be assumed to avail bus service during the session 2026-27 and accordingly their Transport Fee will be reflected in ERP. The last date for payment of Transport Fee shall be **13<sup>th</sup> April, 2026.**
3. The existing bus students **not interested** to avail the bus service for the session 2026-27 are required to submit their withdrawal application in the reception counter **latest by 30.03.2026. In case of non-receipt of withdrawal application, it will be presumed that the existing students will continue to avail school transport facility for the session 2026-27 and transport fee will be automatically applied to them.**
4. The **students** interested to avail bus service from the session 2026-27 are requested to collect the **prescribed application form** available in the reception counter of the school during **23 to 28 March, 2026.** They will be intimated after finalisation and subject to availability of Bus route and vacancy.
5. However the final list of students to avail the School Transport Facility shall be made available through school website on **06.04.2026.**
6. As per the final list, parents have to make payment of @ **₹17,710/-** as Annual Transport Fee through the Online Fee Payment Portal under **“TRANSPORT FEE”** in the School Website during 08.04.2026 to 13.04.2026.
7. A printed copy of the online payment receipt and 2 stamp size photographs of the student are required to be submitted in the school office along with application form during 08.04.2026 to 13.04.2026 (09:00 am to 11:00 am) to the Transport In-charge to confirm the seat.
8. **Non-payment of Transport Fee within the specific time and date shall lead to cancellation of the allotted seat.**
9. Under no circumstances, students shall be permitted to avail the Transport Facility without payment of the Transport Fee.
10. **BUS PASS** for the School Transport Facility shall be issued by **20.04.2026** without possession of which students shall not be permitted to board the School Bus.

**Parents are requested to keep in touch with the school website for the latest information.**

We look forward to a meaningful association with you in days ahead.

With regards,

Sincerely yours,

  
PRINCIPAL