



# DAV PUBLIC SCHOOL

## UNIT - VIII, BHUBANESWAR, ODISHA

AFFILIATED TO CBSE, NEW DELHI, AFFILIATION No. 1530006, SCHOOL No. 15342

Ref. No. DAV(UNIT-VIII)/ 258 /2025

Date : 30-01-2025

### QUOTATION CALL NOTICE

Sealed quotations are invited by the undersigned from the agency/ firm for printing and supply of "LEAF FILE". Interested parties may furnish their rates in closed envelope as per the terms & conditions given below. The last date of receipt of quotation is 06 FEB 2025. The quotation received either after the stipulated date and time or incomplete in any respect will not be considered. The envelope containing the quotation must be super-scribed as "QUOTATION FOR PRINTING OF LEAF FILE".

- 1) Paper Quality - 400 gsm
- 2) Colour of file - As per sample available in the school office
- 3) Size & Specification of the file - Front: 26 cm X 35 cm X 4 cm (foldable)  
Cloth pasting on inner side middle point (from top to bottom)  
Aluminum tag hole
- 4) Colour of Printing - Single colour Printing
- 5) Quantity - 1000 Nos. (approx.)
- 6) Printing of Important Information like School Name, telephone no, website, email-id & logo as per our requirement.
- 7) A copy of the sample file is kept in the school office. Before tendering the quotation the party / agency should go through the specimen.
- 8) DAV Public School, Unit-VIII, BBSR does not bind itself to accept the lowest quotation and reserves the right to accept or reject any quotation without assigning any reason whatsoever.

  
30/01/25  
PRINCIPAL

Copy to:

- 1) The Notice Board & Website of the school for information of all concerned.
- 2) The Principal, DAV Public Schools, Bhubaneswar & Cuttack with a request to kindly take necessary steps to display the notice on the School Notice Board for information for all concerned.
- 3) The concerned file for record.