



DAV PUBLIC SCHOOL

UNIT - VIII, BHUBANESWAR, ODISHA

AFFILIATED TO CBSE, NEW DELHI, AFFILIATION No. 1530006, SCHOOL No. 15342

Ref. No. DAV(UNIT-VIII)/ 2142 /2024

Date : 06-11-2024

QUOTATION CALL NOTICE

Sealed quotations are invited by the undersigned from reputed Agencies for Online Registration and conduct of examination for **DAV Aptitude Test (DAT 2025-26)**. Interested Agencies may quote their rates in the prescribed format through e-mail/ post/ courier/ by hand to the undersigned as per our specifications annexed herewith. The last date of receipt of quotation is **16 NOVEMBER 2024 (AN)**. The quotations received either after the stipulated date and time or without GST/ PIN/ PAN number shall not be considered. The sealed envelope containing the quotation must be superscribed as **"QUOTATION FOR ONLINE REGISTRATION 2025-26"**. The undersigned reserves the right to cancel either any or all the quotations without assigning any reason thereof.


06/11/24
PRINCIPAL

Encl: Form of Quotation

Copy to:

1. The Notice Board & Website of the school for information of all concerned.
2. The Principal, DAV Public Schools, Bhubaneswar & Cuttack with a request to kindly take necessary steps to display the notice on the School Notice Board for information for all concerned.
3. The concerned file for record.

DAV PUBLIC SCHOOL, UNIT-VIII, BHUBANESWAR-12

QUOTATION FORM FOR ONLINE REGISTRATION OF

NURSERY, LKG, STD-I& XI ADMISSION

SESSION: 2025-26

Name of the Agency/ Service Provider: _____

Complete Address: _____

Phone No: _____

E-mail Id: _____ FaxNo: _____

Valid License No: _____ Agency Regn. No. _____

PAN No: _____ PF & Pension Code No: _____

EDLI Code No: _____ GST Registration No. _____

Past Experience, if any: _____

QUOTATION FOR

Sl.No.	Particulars	Charge(In Rs.) Per Student
01	Registration for Nursery Admission Form (Including supply of Admission Form & necessary data)	
02	Registration for LKG Admission Form (Including supply of Admission Form & necessary data)	
03	Registration for Std-I Admission Form (Including supply of Admission Form & necessary data)	
04	Registration for Class-XI Admission Form (Including supply of necessary data and publication of Admit Card and result)	
05	Conduct of Computer Based Test (Including supply of necessary data and publication of Admit Card and Result)	

Signature of the authorized Signatory of
Agency/Service Provider with date & seal.

N.B.: - The duly signed in Form to be submitted in School office by 4.00 p.m. on or before 16/11/2024.

DAV PUBLIC SCHOOL, UNIT-VIII, BHUBANESWAR-12
TERMS & CONDITIONS FOR ONLINE REGISTRATION

1. DAV Public School, Unit-VIII does not bind to accept the lowest quotation and reserves the right to accept or reject any quotation without assigning any reason thereof.
2. The school reserves the right to award the work to more than one agency, if required.
3. Students' online registration system will be implemented for the following classes.
(i)Nursery(ii)LKG, (iii)Std-I (iv) Std-XI General Science, (v)Std-XI Science IgniteSpecial Batch(vi)Std-XI Commerce (vii)Std-XI Humanities.
4. Registration forms will be designed as per the format provided by the school.
5. On submission of each registration form, acknowledgement will be generated. Information of confirmation of the same to be mailed to the parent's e-mail id.
6. In case of Std- XI Science, Science-IgniteSpecial Batch, Commerce & Humanities applicants, the option for generation of admit card should remain active up to 7 days before commencement of examination.
7. The name of the Centre of Examination is to be mentioned on the Admit card as per the information provided by the school.
8. In case of Nursery & LKG, the option for generation of Acknowledgement Slip should be made active immediately after completion of successful registration.
9. In case of Std-I, the provision to issue Acknowledgement slip for Interactive Session should be made available at least 7 days before the stipulated date.
10. A copy of confirmation of registration to be mailed to the School e-mail [id.- unit8dav@gmail.com](mailto:unit8dav@gmail.com),
11. The process of data entry by the applicants to be made simple and user-friendly.
12. Any sort of problem from applicants' or school's side during the process of data handling should be sorted out instantly.
13. Provision to be made for applicants to pay the required registration fee through **Debit card, Credit Card, Net-banking or UPI**.
14. The Agency shall deploy staff during the period of registration to facilitate the Help Desk (if required).
15. Optimum security to be maintained at the Agency level for preservation of data. For any sort of data breach during the process of the registration, the software vendor will be solely responsible and appropriate legal actions can be initiated.
16. The detailed information regarding the process of online registration should be provided to the undersigned for ready reference and to be displayed in the school website www.davunit8.org.
17. The sample format of acknowledgement of registration to be provided to the undersigned.
18. Provision to be made to upload the Prospectus, Sample question paper and Marking Scheme for Aptitude Test along with fee structure by the Agency in the webpage. The link of which will be embedded in the school website for reference.
19. The process of designing examination formats, data information sheets and demo login for the exam to be completed at least one week before the date of DAT 2025-26.
20. The final invoice with the bifurcation of the expenditure incurred to be submitted within a week of completion of DAT 2025-26.

Sd/-
PRINCIPAL